



MINISTRY OF FINANCE

# MS TEAMS SETUP MEETINGS ON TV

- Turn On TV
  - Select input source.
  - Login to PC
    - Username: virtual
    - Password: Virtual\$1
  - Open browser - MS Edge, etc.
    - Enter: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>
    - Input Meeting ID and Password
    - Make sure Camera and Microphone is connected.
    - Join Meeting



## Microsoft Teams

### Join a Teams meeting

Enter meeting ID \*

Enter meeting Passcode

Join a meeting